

## CALENDAR OF DATES

- By 1 January—new Chairman should let convention manager know any theme or topic for his program to be printed in *PMLA* (see Sections III, VII).
- By 10 January—*Annual Meeting Handbook* sent to new officers with return postcards to ascertain whether they will serve (VII, VIII).
- By 30 January—return postcards must be received, otherwise MLA staff must consider the office vacant and proceed in prescribed way to fill it (VII, VIII).
- By 1 March—Convention Manager prepares tentative schedule and sends it to group and section chairmen (VII).
- By 15 March—group and section chairmen send corrections or suggestions to Convention Manager (VII).
- By 15 June—group chairmen should have received papers or outlines for evaluation (VII).
- By 1 September—chairmen must have submitted *complete* program to Convention Manager; chairmen of nominating committees must have submitted names of new officers (VI, VII).
- By 15 September—Program copy goes to printer.
- By 1 October—pre-registration and Faculty Exchange material mailed to all members.
- By 15 November—*Annual Meeting Handbook* mailed to incoming chairmen of nominating committees.
- By 1 December—Program mailed.
- By 1 December—advance copies or abstracts of papers requested for purposes of publicity must have been received by Convention Manager. Also, all requests for special equipment, projectors, etc. (IX).
- By 7 December—pre-registration and advance Faculty Exchange registration close.
- 27–29 December—attend meeting.

## REGULATIONS

1. Only MLA members in good standing may hold office in groups and sections. Only MLA members may read papers, except by special invitation from the Executive Secretary. Such invitations will be accorded only to those who would not normally be expected to be MLA members (VI–IX).

2. No member may read more than one paper at an Annual Meeting (VII, IX).

3. No member may chair more than one *Group*, *Section*, or *Seminar* at an Annual Meeting (VII).

4. No member may chair a seminar at an Annual Meeting for more than two successive years (XII).

I. **Structure of the Annual Meeting.** The Annual Meeting is currently composed of four kinds of programs:

(1) *General Sessions.* General sessions are of four kinds: (a) the General Session of the Annual Meeting, the occasion of the Presidential address and another address by a distinguished speaker on some topic of general interest; (b) Forums, sessions involving well-known panelists or speakers on intellectually exciting topics broader than the interests of any group (XV); (c) Section meetings, discussions of a more popular and discursive nature, of interest to the non-specialist in the area (XIV); (d) the English and foreign language general sessions, reports on and dis-

5. The *reading-time* of each paper must be announced in the printed Program. Chairmen are instructed to stop participants when this printed time has elapsed (VII, IX).

6. It is the responsibility of the *Chairman* or *paper-reader* to make suitable arrangements and inform the MLA headquarters (Convention Manager or Executive Secretary) at once in the event that he cannot personally discharge his responsibilities (VII, VIII).

7. Reading of papers in seminars is specifically forbidden (XII).

8. Group and section chairmen should not be renominated more frequently than once in five years (V, VI).

discussions of significant professional and pedagogical developments. All of these sessions are open to the general public and are organized annually by the Program Committee or the office of the Executive Secretary.

(2) *Group Meetings.* Formal sessions, devoted to some well-defined area of literary or linguistic scholarship. These sessions, open only to registered attendees, are organized on a continuing basis by their own officers. Groups may also sponsor publications, research projects, and special conferences held at times other than the Annual Meeting (see below, No. 4, and X, XVI, XVII).

(3) *Seminars.* Small discussions open only to