

NOTES FOR CONTRIBUTORS

Contributions are welcomed from all countries. They should be written in English. All articles, as well as books for review and listing, should be sent to the Editor, Professor Dell Hymes, Department of Anthropology, University of Virginia, Charlottesville, VA 22903, U.S.A.

Typescripts. The original typescript plus one copy should be submitted. Authors should hold a copy for correction of proofs. Contributions should be clearly typed, double-spaced, on 8-1/2 × 11" or A4 paper. Figures should be ready for photographic reproduction: any labels and details should be clear and large enough to remain legible after a reduction to half-size. The article title-page should include the title, author's name and affiliation (in that order), along with an abstract of the article. Areas of study to which the article may be of interest should be listed at the end of the abstract.

Titles should be so worded that the first part may be used as a running heading (with a maximum length of 50 characters, including spaces). They should be typed on a separate sheet, together with the author's name and address to which proofs are to be sent.

Citations and forms of emphasis. Normally the Latin alphabet is to be used. Cited forms should be underlined to represent italicization in print. Translation "meanings" should be placed within single quotation marks.

References are to be made *in the text* (and not in footnotes) by giving in parentheses the name of the author and year of publication, and where relevant the page(s) referred to: e.g., (Whitney 1867:45–53). If the author's name is part of the text, the following form should be used: "Whitney (1867:48) maintained that . . .". When a work written by two or more authors is referred to, all names should be given in the first citation: e.g., (Weinreich, Labov, & Herzog 1968). In subsequent citations the first name only should be given, with "et al." added: e.g., (Weinreich et al. 1968). When separate works are referred to in the same parentheses, those by the same author should be separated by commas and those by different authors by semi-colons: e.g., (Whitney 1867; Firth 1935, 1957a). Initials should be used (*after* the author's name) only when it is necessary to distinguish between two or more authors of the same name, all of whom are referred to in the same article.

All works referred to should be listed at the end of the article, double-spaced and in alphabetical order.

Examples of references (note the use of punctuation marks within references):

Firth, J. R. (1957a). Ethnographic analysis and language with reference to Malinowski's views. In R. W. Firth (ed.), *Man and culture: An evaluation of the work of Bronislaw Malinowski*. London: Routledge and Kegan Paul. 93–118.

——— (1957b). A synopsis of linguistic theory. 1930–55. *Studies in linguistic analysis* (special volume of the Philological Society). Oxford. 1–33.

Sapir, E. (1929). The status of linguistics as a science. *Language* 5, 207–14. Reprinted in D. G. Mandelbaum (ed.), *Selected writings of Edward Sapir*. Berkeley and Los Angeles: University of California Press, 1939. 160–66.

Book reviews and notices. With the exception of the title-page, book reviews and notices should be submitted in the same form as articles. The title-page should take the following form: Henk Haverkate, *Speech acts, speakers, and hearers: Reference and referential strategies in Spanish*. (Pragmatics & Beyond V:4.) Amsterdam and Philadelphia: John Benjamins, 1984. Pp. xi + 142. On the last page, following the entire review text (including footnotes and references), the review author's name and address should be given as follows:

Reviewed by Beatriz R. Lavandera
Instituto de Lingüística
Universidad de Buenos Aires
Buenos Aires, Argentina

There is no need to submit an abstract with a book review or notice.

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