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The Journal of

# Laryngology & Otology

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## INSTRUCTIONS FOR AUTHORS

1. Original Articles which have not been published elsewhere are invited and should be sent to the Editors. Articles should not normally exceed 7,500 words. Audit articles must demonstrate that the 'audit cycle' has been completed. Articles concerning medico-legal matters are also welcome. Longer articles or theses will be considered for publication as *Supplements* but, in such instances, the costs of publication must be met by the authors or their employing authorities.

2. Review Articles, preferably not exceeding 3,000 words, will be considered but the authors are expected to be recognized authorities on the subject.

3. Historical articles of well known characters or events should provide some new information or interpretation: those from within a Hospital's own department highlighting a hitherto less well known contribution are also welcome.

4. Short reports where radiology, pathology or medical oncology have been critical in diagnosis or management will be published on a monthly or bimonthly basis under the headings Radiology, Pathology or Oncology in Focus. Such articles should not normally be longer than 4 pages of A4 text (excluding title page and references) and must emphasise a problem of particular clinical interest. The pathologist, radiologist or oncologist who has been involved will normally be expected to be a co-author and will be expected to sign the covering letter submitted with the paper.

5. Clinical Records (Case Reports) should be brief (as with short reports, no more than 4 pages of A4 text) and should be confined to single cases without precedent in the world literature or to cases which illustrate some entirely new facet in management or investigation. Reports of relative rarities are only welcome when they add to our understanding of a clinical issue.

6. All manuscripts are considered on the understanding that they have been submitted solely to this Journal and that, if accepted, subsequent reproduction in whole or in part will not be permitted without the explicit written consent of the principal Author and Editors. In all cases where such permission is granted the customary acknowledgements must be made.

7. All papers must be accompanied by a covering letter. This should contain a declaration, to be signed by each author, to confirm that they have read and approved the contribution bearing their name. Authors should also individually indicate the part they have played in data collection, analysis or authorship. The principal investigator (who should normally be the first author) should also indicate that he or she is prepared to take total responsibility for the integrity of the content of the manuscript.

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Begin each section on a new page in the following sequence: title page, abstract, text, acknowledgements, references, tables and legends. The following details should apply to each of these sections:

(a) **Title Page**—This should contain a succinct title for the paper and the names of the authors together with their principal higher degree(s). Below this should be the details of the departments in which the authors work and the name of their affiliated institution(s). An address for correspondence and the name of the author who is to receive this should be typed at the foot of the title page: this will ultimately appear beneath the list of references.

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For single author books the style used should be Green, C. (1951) The tonsil problem. 2nd Edition. vol. 1, Headley Brothers Ltd., Ashford, Kent, pp 33–38.

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The authors should personally verify the accuracy of every reference before submitting a paper for publication.

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9. **Submission of manuscripts**—Manuscripts should be sent to the Editors, The Journal of Laryngology and Otology, 2 West Road, Guildford, Surrey GU1 2AU (Fax: +44(0)1483-451874). All authors should send a facsimile number where possible to speed communication. Material submitted on floppy disk or sent by e-mail is not acceptable.

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# Temporal Bone Surgical Dissection Course

## INTERNATIONAL CENTER FOR OTOLOGIC TRAINING (ICOT)

- Designed for practicing otolaryngologists and senior residents
- Temporal bone dissection morning and afternoon
- Lectures and surgical videotape

**1999**

February 27 - March 3 • April 17 - 21  
September 18 - 22 • November 13 - 17

**2000**

February 26 - March 1 • April 15 - 19  
September 16 - 20 • November 18 - 22

Fees: Physicians - \$925 • Residents \$450  
46 hours CME credit

### COURSE DIRECTORS:

M. MILES GOLDSMITH, MD, FACS  
MALCOLM D. GRAHAM, MD, FACS

Contact Shirley Johnson, RN, MSA  
email: [JohnsSh1@memorialmed.com](mailto:JohnsSh1@memorialmed.com)  
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## TWELFTH FUNCTIONAL ENDOSCOPIC SINUS SURGERY COURSE

AND

### KTP/532 WORKSHOP

CME Accredited by BAO-NHS (23 Points)  
Approved by European Laser Association (ELA)

**Tyrone County Hospital, Omagh, N. Ireland**  
**13th-16th April 1999**

A two day course in Functional Endoscopic Sinus Surgery with hands on nose-sinus endoscopy will instruct the participant with an in-depth account of both morbid and endoscopic anatomy, pathophysiology, diagnosis including imaging techniques and surgical approach with post operative care. Complications and how to prevent them will be discussed in detail.

The course is aided by profuse illustrations, video presentations and live surgery.

The two day KTP/532 workshop aims to instruct the surgeons in both basic concepts and the varied applications in ENT and Head and Neck surgery including tissue interactions of various lasers. The latest techniques with KTP Laser in Tonsillectomy, Functional Endoscopic Sinus Surgery, UP3 and microlaryngeal surgery are discussed by didactic lectures and video presentations.

Live Tonsillectomy surgery will be performed with KTP/532 laser on several patients. The delegates will have 'hands on' training with KTP/532 Laser system with various animal tissue and pig's larynx with micromanipulator.

The course has a limited number of places and these will be allocated on a first come first served basis.

Course Director: Mr S. K. Kaluskar, M.S., F.R.C.S., D.L.O.(Eng.)

Further information from: Mrs. Martina Corrigan, Tyrone County Hospital, OMAGH, Co. Tyrone, N. Ireland BT79 0AP.  
Telephone: (01662) 245211 Ext 2100, Fax: (01662) 246293,  
Mobile: 0378 880 9876

University  
Of Dundee



SURGICAL SKILLS UNIT

## COURSES 1999

### 5th Foundation Course in Middle Ear Surgery

20<sup>th</sup>-21<sup>st</sup> September 1999.

A two-day course aimed Specialist Registrar year 1-4. The course will cover the principles and practices of stapedectomy and tympanoplasty supported by tutorials, discussions, videos and practical sessions. The participants will be given "hands on" training on specially designed and temporal bone models during the practical sessions Faculty will include Mr R Mills (Edinburgh), Mr B O'Reilly (Glasgow) and Mr W McKerrow (Inverness), Mr J Crowther (Glasgow), Mr A Kerr (Edinburgh).

### Practical Bronchoscopy and Oesophagoscopy with foreign body removal

8<sup>th</sup> November 1999.

One-day practical course for specialist registrars and SHOs who wish to advance their skills in rigid endoscopy. This is a laboratory based course which concentrates on skills required for rigid and flexible bronchoscopy, oesophagoscopy and foreign body removal. Tutors: Robin L Blair, Paul S White, Rodney E Mountain

*This course can be attended solely or in conjunction with:*

### Percutaneous Tracheostomy under Endoscopic Control

27<sup>th</sup> May and 9<sup>th</sup> November 1999.

One-day practical course aimed at Intensivists and Otolaryngologists

### Practical Total Laryngectomy Course

10<sup>th</sup> November 1999.

One-day practical course for Junior Otolaryngology trainees to develop practical skills in laryngectomy surgery. All courses offer small group tuition and laboratory tissue models.

**Further details and registration form are available from Julie Struthers, Unit Co-ordinator, Surgical Skills Unit, Ninewells Hospital and Medical School, Dundee DD9 1SY.**

**Tel: 01382 645857, Fax: 01382 646042.**